

The following key findings highlight actions that US companies operating in Japan have taken in response to the Novel Coronavirus outbreak.

- **Issued travel restrictions**  
All US companies surveyed indicate that they have restricted travel in some form. The majority have restricted travel to China, Hong Kong, and Macau. Two have restricted all travel; and two noted restricted travel to specific areas (Singapore, Taiwan).
- **Reviewed/updated business continuity plans**  
A majority of the US companies surveyed reported that they have reviewed or refreshed business continuity plans.
- **Took measures to ensure employee safety**  
The majority of companies surveyed have *provided health safety items* to employees (e.g., masks). Five companies have *implemented remote work policies*. Four companies have *discontinued events or conferences*.
- **Monitoring multiple resources to determine if additional measures are needed**  
The majority of companies surveyed are monitoring resources provided by the *Japanese Government, the United States Government, and international organizations*; they are also monitoring the *actions taken by other businesses* with regard to operations.

In addition:

- **A majority of companies (64%) report that they anticipate *some* financial impact from the Coronavirus outbreak in the near term. While a majority (50%) report that there will be *no financial impact* in a year, 40% anticipate there will be *some impact* in a year.**

Key areas of financial impact cited included: supply chain, securities markets, ability to travel to customers, reduced work in China.

- **Nearly all the organizations indicate that they would like the ACCJ to support during this time by:**
  - Sharing information from reputable government or international organizations
  - Sharing information from other ACCJ companies

### Note on Methodology

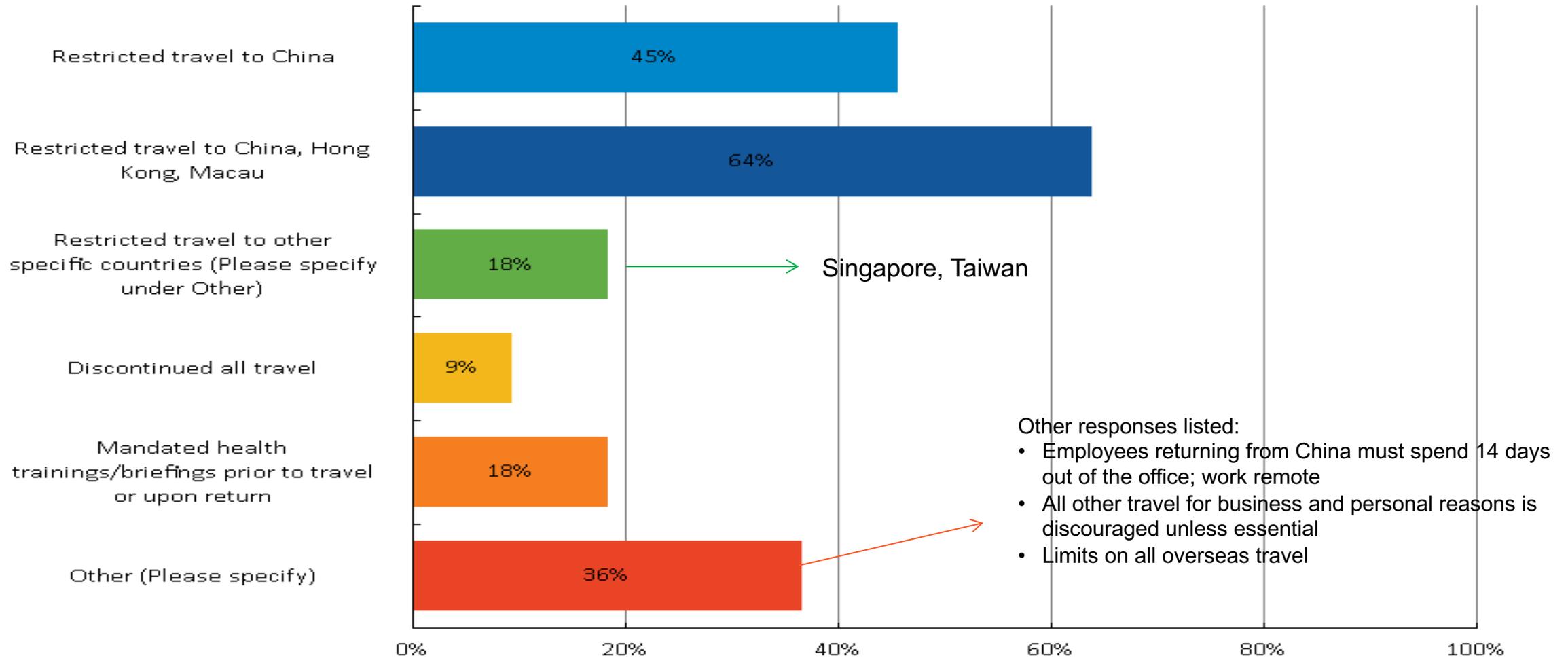
This survey was sent via email to the CEO's of 100 US companies operating in Japan.

Companies surveyed are F500 companies, with many employees in Japan, and/or are major US brands. These companies were selected because they were most likely to have resources devoted to business continuity planning and crisis management and can provide a glimpse into best practices of some of the largest US companies operating in Japan.

Eleven companies responded between February 14-17, 2020. (N = 11) While the response rate is not very high, the results highlight what some US companies operating in Japan have done in response to the Novel Coronavirus outbreak.

# Travel

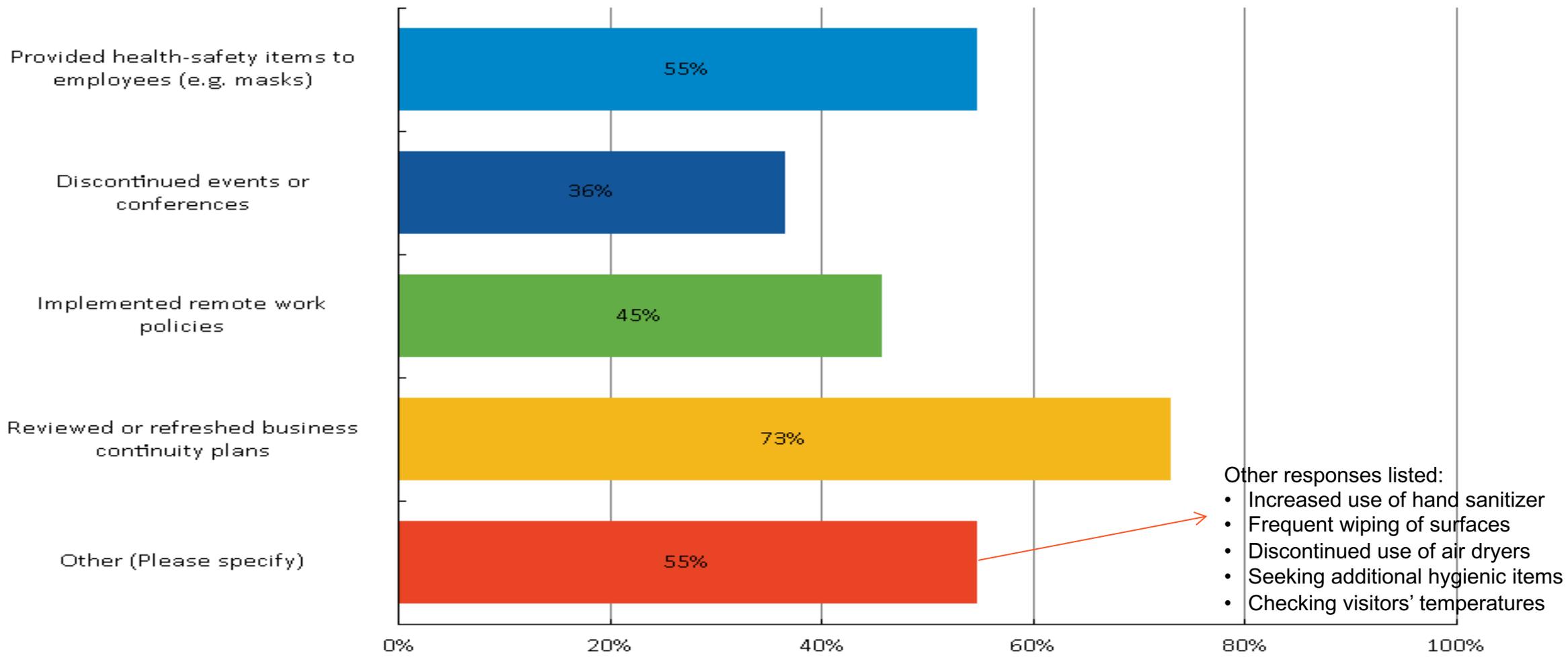
Has your organization adjusted travel policy or changed business or personal travel guidance during the Coronavirus outbreak? (Select all that apply) (N=11)





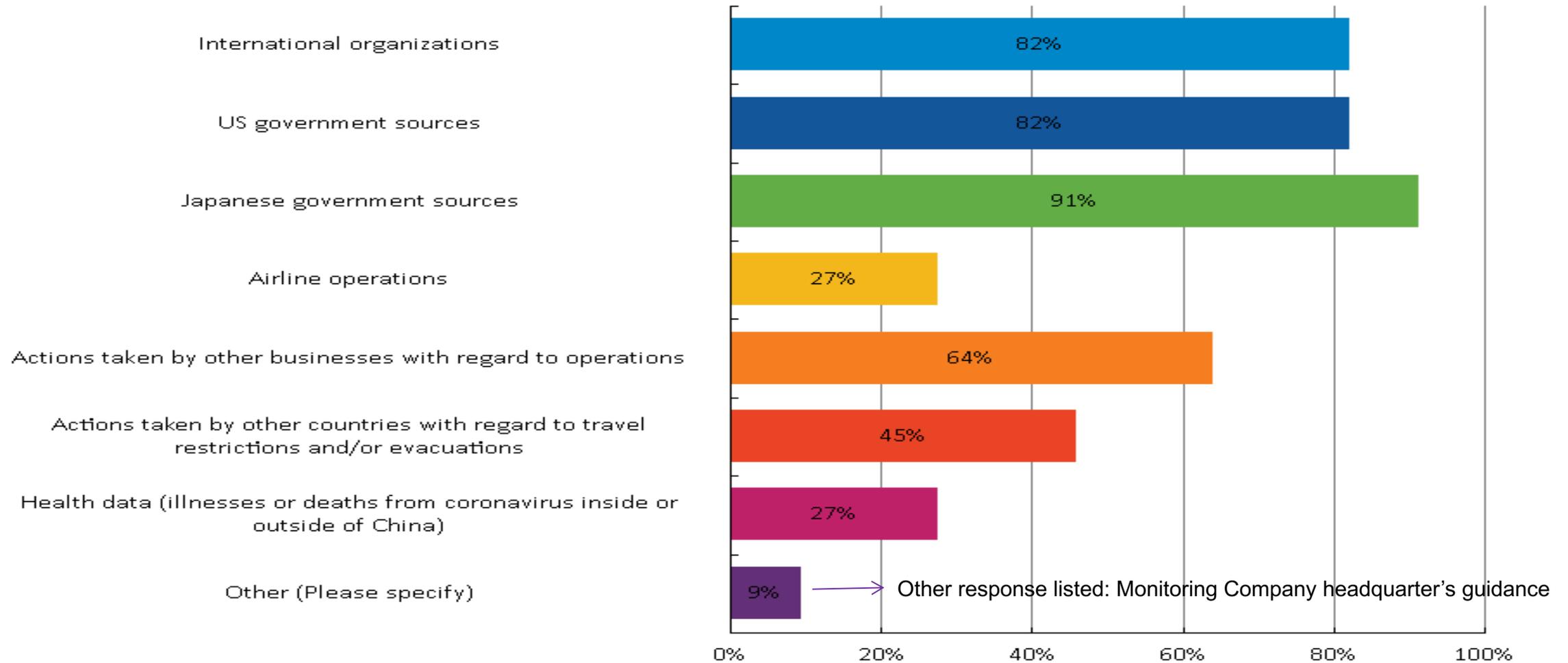
# Employee Security Measures and Guidance

Has your organization implemented any of the following guidance and security measures since the coronavirus outbreak? (Select all that apply) (N=11)



## Determining Next Steps

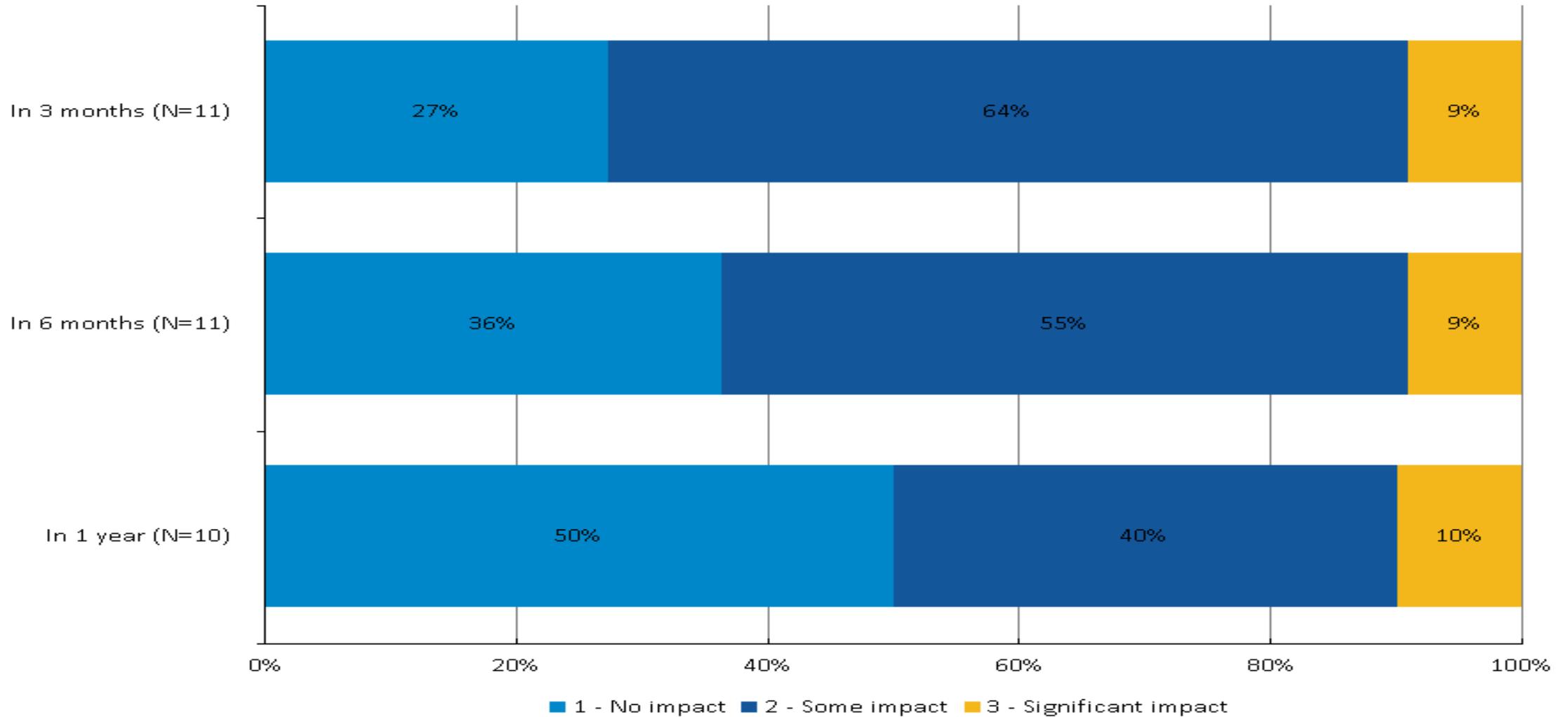
Are you monitoring any of the following data/resources to determine if additional measures are necessary? (Select all that apply) (N=11)





## Financial

How would you quantify the financial impact that the coronavirus has had or will have on your organization?





# How can the ACCJ support your organization? (Select all that apply) (N=11)

